

## OSSTF/FEESO Additional Qualifications (AQ) Course Writers

To: Presidents and All Members  
From: Chris Goodsir, General Secretary

### For Action

OSSTF/FEESO is excited to become an Additional Qualification (AQ) Course Provider and in preparation we will be developing the following series of AQ courses over the 2025-2026 Federation year:

- Special Education Parts 1, 2, and Specialist
- Guidance and Career Education Parts 1, 2, and Specialist
- First Nations, Métis, and Inuit Studies Parts 1, 2, and Specialist

The Provincial Executive is seeking nine (9) OSSTF/FEESO members who are currently Ontario College of Teachers (OCT) certified to serve as AQ course developers/writers on the three writing teams. Course writing teams will consist of three writers, each of whom will serve as lead on a course within the series.

Course writing will begin in October 2025 and will involve some evening and Saturday virtual course meetings. All work will be completed remotely. Each writer will be a lead for one course in a series but will collaborate on and contribute to all courses in the series. All courses in a course series will be developed concurrently under the oversight of the OSSTF/FEESO Additional Qualifications Coordinator.

Successful applicants will be required to attend onboarding training for Course Developers during the first week of October in the evening. Course development will occur over a 6-month period, from early October 2025 to late March 2026 and Course Developers/Writers receive a total stipend of \$5000 paid in installments.

### Qualifications:

Interested applicants must minimally hold the following qualifications:

- A minimum of 5 years of teaching experience in Ontario secondary schools
- Specialist or equivalent (e.g., Master's level courses) in the AQ subject area
- OSSTF/FEESO active member

DBU #018/2025–2026— September 3, 2025

- Member in good standing with the Ontario College of Teachers

Interested applicants should also have experience with developing online courses, D2L Brightspace, and teaching adult learners. Previous experience with AQ instruction and/or course development is an asset but not required. For the First Nations, Métis, and Inuit Studies course writing team, preference will be given to applicants who identify as First Nations, Métis, and/or Inuit.

Please note that due to the interdisciplinary nature of First Nations, Métis, and Inuit Studies, experience teaching any of NAC10, NAC20, NBE3E/C/U, NBV3E/C, NDA3M, NDG4M, AND NDW4M will be considered relevant teaching experience. Additionally, candidates with qualifications in First Nations, Métis, and Inuit Peoples: Understanding Traditional Teaching Histories, Current Issues and Cultures are invited to apply for the First Nations, Métis, and Inuit Studies course writing team.

Applications, including indication of which course series being applied for, will be accepted until Monday, September 15, 2025 at 12:00pm and must include:

- Letter of Application
- Curriculum Vitae
- Contact information for two (2) professional references

The Ontario Secondary School Teachers' Federation (OSSTF/FEESO) is dedicated to equity, anti-racism and anti-oppression while protecting and enhancing public education. We are committed to cultivating an inclusive workforce that reflects the diversity of our members and our communities. We actively seek and welcome applications from members of First Nations, Métis, and Inuit and equity-seeking groups. In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), OSSTF/FEESO strives to ensure that all appointment processes are non-discriminatory and barrier-free. If you require an accommodation at any point during the consideration for appointment process, please contact [Heather.Bamford@osstf.ca](mailto:Heather.Bamford@osstf.ca) in advance.

OSSTF/FEESO values the participation of members with various lived experiences. Self-identification of membership in equity-seeking or sovereignty-seeking group(s) is voluntary. If you choose to self-identify, please fill out the attached Applicant Voluntary Self-Identification Questionnaire.

Interested applicants should submit their application as one file to [heather.bamford@osstf.ca](mailto:heather.bamford@osstf.ca) and [meera.patel@osstf.ca](mailto:meera.patel@osstf.ca) by Monday, September 15, 2025 at 12:00pm.

For any additional information or support, please contact OSSTF/FEESO AQ Coordinator, Heather Bamford ([heather.bamford@osstf.ca](mailto:heather.bamford@osstf.ca)).

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