

INTRODUCTION

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SECONDARY STAFFING PROCEDURES

INTRODUCTION STAFFING BINDER COMMITTEE

The Collective Agreement establishes a Secondary Consultative Committee, composed of representatives from the Board's administrative staff and from the Bargaining Unit. Included in that Committee's mandate is the establishment of a joint sub-committee (herein after referred to as the Staffing Binder Committee), with the purpose of determining “the necessary refinements to the surplus, transfer and placement procedures” [Clause L21.16]. Also present in the Collective Agreement is a Letter of Understanding which outlines the principles to be considered by the sub-committee.

The members of the Joint Board-OSSTF Staffing Sub-Committee are:

- OSSTF TTBU Representatives:
 - Chris Chandler, Vice-President (Co-Chair)
 - Mark Kissel, Executive Officer
 - Rony Masri, Executive Officer
 - Nicole Gauthier, Executive Officer

- TDSB Representatives:
 - Abe Nasirzadeh, Senior Manager, Labour Relations (Co-Chair)
 - David Moore, Senior Manager, Secondary Teaching
 - Trevor Bullen, Centrally Assigned Principal, Secondary Teaching
 - Nicole Cardoso Melo, Staffing Officer
 - Nadia D’Ambrosio, Staffing Officer
 - Theresa Raine, Staffing/Seniority Analyst
 - Sandra Snooks, Assistant Staffing Administrator
 - Claudine Tyrell, Principal, HumberSide Collegiate Institute
 - Leslie Ann Klinger, Principal, Sir Oliver Mowat C.I.

SECONDARY PRINCIPALS' ADVISORY COMMITTEE

Supporting the TDSB representatives is the Secondary Principals' Advisory Committee, an advisory group of secondary school Principals, who provide valuable input by identifying issues, responding to concepts and keeping the school focus on the issues under discussion. The members of that advisory group are:

Learning Centre 1 (North)

Saraya Elwyn	Downsview S.S.
Margaret Greenberg	John Polanyi C.I.

Learning Centre 1 (South)

Steve Yee	Harbord C.I.
Adam Marshall	Northern S.S.

Learning Centre 2 (North)

Gillian Evans	Marc Garneau C.I.
Barb Nixon	Leaside H.S.

Learning Centre 2 (South)

Amalia Pallas	Monarch Park C.I.
Catherine Chang	RH King Academy

Secondary Alternative Schools

Ian Vincent	Secondary Alternative Schools West
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Virtual Secondary School

Praveena Sivarajah	Principal
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e-Learning, Global Comp, STEM, Re-Engagement, etc.

Linda Edwards	Centrally Assigned Principal
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Special Needs Schools

Ian Bain	Sir William Osler H.S.
Leslie Ann Klinger	Maplewood H.S.

Adult/Continuing Education

Eric Dallin	Burnhamthorpe C.I./BALC
Rebekah Tsingos	CALC SS/City Adult Learning Centre

Special Education Department

Katia Palumbo	Centrally Assigned Principal
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Caring And Safe Schools

Christina Saunders	Centrally Assigned Principal
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Exp Learning, OYAP, Student Success, A & E and Reporting

Allan Easton	Centrally Assigned Principal
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Learning Transformation & Equity - ESL, SWSH, Leadership Dev, LLR

Suzan Joueid	Centrally Assigned Principal
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Secondary Program and Admissions

Reiko Fuentes Centrally Assigned Principal

Learning Transformation & Equity - AP, Athletics, Guid, HPE, UPHS, Wellness

Lisa Edwards Centrally Assigned Principal

TSAA Executive

Alisa Cashore Vice-Chair, TSAA

People and Culture

Kerry-Ann Graham (Chair)	Senior Manager, Partner Resources
Trevor Bullen	Centrally Assigned Principal, Partner Resources
Nadia D'Ambrosio	Staffing Officer (LC1 & ECPP)
Nicole Cardoso Melo	Staffing Officer (LC2 & VSS, Caring & Safe/Alt Prg)
Theresa Raine	Staffing/Seniority Analyst
Arlene Turner	Senior Manager – Talent Management
Sam Venneri	Manager – Talent Acquisition
Cindy Beneteau	Officer (Acting) – Occasional Teaching
Lori Moore	Centrally Assigned Principal, Manager -Staff Allocation & Reporting

Feedback on the Staffing Binder process to both the Board and OSSTF TTBU for the staffing process 2024-2025 validated the commitment to keeping Teachers in their home schools or, if they become surplus, finding ways to return them to their home schools, subject, of course, to their seniority and qualifications. The changes to the 2025-2026 staffing process will make the staffing process even more efficient and more effective while helping Teachers obtain placements and timetables that will enhance their success.

THE BOARD AND LEARNING CENTRE OFFICES

Included in this binder are maps showing the four quadrants (Learning Centre 1 North West, Learning Centre 1 South West, Learning Centre 2 North East, Learning Centre 2 South East) and a listing of the schools in each quadrant indicating semester/combined/full year.

TDSB Secondary Staffing - Learning Centre (LC) Directory

	Learning Centre 1 North West		Learning Centre 1 South West		Learning Centre 2 North East		Learning Centre 2 South East
	Staffing Officer: Nadia D'Ambrosio		Staffing Officer: Nadia D'Ambrosio		Staffing Officer: Nicole Cardoso Melo		Staffing Officer: Nicole Cardoso Melo
*	Avondale Alternative (ALT)	*	Alpha II Alternative School (ALT)	*	AY Jackson SS	*	ASE 1 (ALT)
*	C.W. Jefferys CI	*	Bloor CI	*	Agincourt CI (F)	*	Birchmount Park CI
*	Central Etobicoke HS	*	Central Technical School	*	Albert Campbell CI	*	Cedarbrae CI (F)
*	Downsview SS	*	Central Toronto Academy	*	Delphi (ALT)	*	Danforth C & Tl
*	Drewry SS	*	City School (ALT)	*	Don Mills CI	*	David & Mary Thomson CI
*	Earl Haig SS	*	Contact School (ALT)	*	Dr. Norman Bethune CI	*	East York Alternative (ALT)
*	Emery CI	Q	Etobicoke Secondary Alternative School (ALT)	*	George S. Henry Academy	*	East York CI
*	John Polanyi CI	*	Etobicoke CI	*	Georges Vanier SS	*	Eastdale CI
*	Kipling CI	*	Etobicoke Sch of the Arts	*	L'Amoreaux CI (F)	*	Greenwood SS
*	Lawrence Park CI (F)	*	Forest Hill CI	*	Leaside HS (F)	*	Malvern CI (F)
*	Martingrove CI	*	Frank Oke SS	*	Lester B. Pearson CI	*	Maplewood HS
*	Newtonbrook SS (F)	*	Harbord CI (F)	*	Marc Garneau CI	*	Monarch Park CI
	North Albion CI		Heydon Park SS	Q	NE Secondary Alternative School (ALT)	*	Native Learning Centre - East
*	North Toronto CI	*	Humberside CI (F)	*	Sir John A. Macdonald CI	*	Parkview Alternative (ALT)
Q	NW Secondary Alternative School (ALT)	*	Inglenook CS (ALT)	*	Stephen Leacock CI	*	R H King Academy
*	Northview Heights SS	*	Kâpapâmahchakwêw - Wandering Spirit	*	Sir William Osler HS	*	Riverdale CI (F)
*	Silverthorn CI	*	Jarvis CI	*	Victoria Park CI	*	SEED Alternative School (ALT)
*	Subway Academy II (ALT)	*	Lakeshore CI	*	West Hill CI	*	SOLE (ALT)
*	Thistleton CI	*	Native Learning Centre	*	Woburn CI	*	SATEC @ WA Porter CI
*	William Lyon Mackenzie CI	*	Northern SS	*	York Mills CI (F)	*	Sir Oliver Mowat CI
	West Humber CI		Oakwood CI (F)			*	Sir Wilfrid Laurier CI
*	Weston CI	*	Oasis Alternative (ALT)			Q	SE Secondary Alternative School (ALT)
*	Westview Centennial SS	*	Parkdale CI			*	Subway Academy I (ALT)
		*	Richview CI (F)			*	Wexford Collegiate Sch for the Arts
		*	Rosedale Heights Sch of Arts			*	Winston Churchill CI
		*	Runnymede CI				
		*	S.E.E. (ALT)				
		*	THESTUDENTSCHOOL (ALT)				
		*	Ursula Franklin Academy				
		*	West End Alternative (ALT)				
		*	Western Technical-Commercial School				
		*	York Humber HS				
		*	York Memorial CI				
<p>* Semestered School □ Combination School F French (Immersion/Extended) ☒ Section 23 ALT Alternative Schools □ Full Year school EDV EdVance Q Quadmester</p> <p>For additional information School Profiles may be accessed on the TDSB website: www.tdsb.on.ca under School/Secondary/Secondary School List</p> <p>A. Please note that you may NOT transfer to an adult program. B. Please consider the timetable format of your selected schools if you are requesting both part time and a transfer.</p>							
* Virtual Secondary School (Central Technical School, LC1 SW): Nicole Cardoso Melo							

For staffing purposes, the Learning Centre placement of secondary schools/programs is as indicated in this directory.
Note: Timetable Formats are as known at the time of publication of the Staffing Binder, i.e., semestered, quadmestered or full year

Alternative Programs- Staffing Officer: Nicole Cardoso Melo

EDVANCE Programs (Quadmestered)			
North West	South West	North East	South East
*Emery Edvance	*Burnhamthorpe CI *Yorkdale SS		*Scarborough Centre of Alternative Studies (SCAS- EDVANCE). *City Adult Learning Centre (CALC SS - EDVANCE)

Alternative Programs – Staffing Officer: Nadia D’Ambrosio

ECPP - Section 23

North West	South West	North East	South East
Aptus Treatment Centre 111 Anthony Rd M3K 1B7	Abiona Centre - Humewood 40 Humewood Drive M6C 2W4	Lumenus (Osler) Sir William Osler HS 1050 Huntingwood Dr. M1S 3H5	Abiona Centre- Broadview Campus 1102 Broadview Ave M4K 2S5
Humber River Hospital (Adolescent Mental Health Unit) 1235 Wilson Ave M3M 0B2	Centre for Addiction & Mental Health Services (CYU) 80 Workman Way - Beamish Family Wing M6J 1H4	Rosalie Hall 3020 Lawrence Avenue East M1P 2T7	Fernie House 2 Island Road M1C 4B3
Lumenus (Central Etobicoke HS- TESS) 10 Denfield St. M9R 3H1	Centre for Addiction & Mental Health Services (REACH) 80 Workman Way - Beamish Family Wing M6J 1H4	Surrey Place West Hill Cl 350 Morningside Ave., M1E3G3	Lumenus - Maplewood Maplewood HS 120 Galloway Rd. M1E 1W7
Lumenus (Kenton Sec) Kenton Public School 34 Kenton Drive M2R 2H8	Central Toronto Youth Services (New Outlook) 65 Wellesey St. E. M4Y 1G7		Scarborough Health Network 2877A Ellesmere Rd., M1E 4B9
Lumenus - Merge Thistletoen Cl 20 Fordwich Cres. M9W 2T4	Dixon Hall Bill Graham Youth Centre 51 Wyatt Ave. M5A 1Y7		Springboard (Attendance) 2568 Lawrence Ave E M1P 2R7
Lumenus- Path (Pilot Alternative Therapeutic Holistic) & TESS Program Central Etobicoke 10 Denfield St. M9R 3H1	George Hull: Day Program and Clear Directions Western Tech. 160 Glendownynne Rd. M6P 0A5		Springboard -Terry Fox House Overland Learning Centre 55 Overland Dr M3C 2C3
The Neighbourhood Group 1280 Finch Ave West M3J 3K6	Hospital for Sick Children (Eating Disorder, Medical, Substance Abuse & Psychiatry) 555 University Ave. M5G 1X8		Strides Toronto Cedarbrae Cl 200 Poplar Rd M1E 1Z7
Tre-ADD Barrhead Learning Centre 30 Barrhead Cres M9W 3Z7	Jerome D. Diamond 196 Keewatin Avenue M4P 1Z8		Strides Toronto Winston Churchill Cl 2339 Lawrence Ave E M1P 2P7
	Jessie’s and June Callwood Centre for Women and Families 205 Parliament St. M5A 2Z4		Sunnybrook Sciences (Fresh Start) 2075 Bayview Ave M4N 3M5
	Lumenus - Merge York Memorial Cl 1700 Keele St. M6M 3W5		Turning Point Overland Overland Learning Centre 55 Overland Drive. M3C 2C3
	Lumenus - Valta York Humber HS 100 Emmett Ave., M6M 2E6		Turning Point Wexford Cl SA 1176 Pharmacy Ave M1R 2H7
	Lumenus - Visions York Memorial Cl 1700 Keele St. M6M 3W5		
	Sick Kids CCMH Jarvis Cl 495 Jarvis St. M4Y 2G8		
	Youthdale Central Toronto Academy 570 Shaw St. M6G 3L6		
	Youthdale Covenant House 21 McGill Street. M5B 1H3		
	Youthdale Crisis 227 Victoria St. M5B 1T8		

Note: Program names and locations are as known at the time of publication of the Staffing Binder.

Alternative Programs – Staffing Officer: Nicole Cardoso Melo

CARING AND SAFE SCHOOLS – SUSPENSION/EXPULSION PROGRAMS			
North West	South West	North East	South East
<p>*BARRHEAD Suspension & Expulsion/Assessment & Support Program Barrhead Cr. Learning Centre 30 Barrhead Cres. M9W 3Z7</p>	<p>*Bickford Suspension & Expulsion The Bickford Centre, 777 Bloor St W.</p>		<p>*PHARMACY Suspension & Expulsion Assessment & Support Program 1641 PharmacyAve. M1R 2L2</p> <p>*MIDLAND Suspension & Expulsion/Assessment & Support Program 720 Midland Ave. M1K 4C9</p>
CARING AND SAFE SCHOOLS – ASSESSMENT AND SUPPORT PROGRAMS			
<p>*Assessment & Support – South-Stanley 75 Stanley Rd. (Stanley P.S.)</p>		<p>*Assessment & Support – North - Arrow Rd. 995 Arrow Road M9M 2Z5</p>	<p>*Assessment & Support - Operation Springboard 2568 Lawrence Ave. E. M1P 2R7</p> <p>*Assessment & Support Strides 100 Consilium Place M1H 3E4</p>
ALTERNATIVE ATTENDANCE & SAL PROGRAMS			
North West	South West	North East	South East
<p>*BARRHEAD Alt. Att. Program Barrhead Cr. Learning Centre - 30 Barrhead Cres. M9W 3Z7</p> <p>*Flemington Alt Att Program Flemington PS 10 Flemington Rd M6A 2N4</p> <p>*PASS Alt Att. Program 24 Silverview Dr. M2M 2B3</p> <p>*WRAP Alt Att. Program Barrhead Cr. Learning Centre- 30 Barrhead Cr. M9W 3Z7</p>	<p>FAIRBANK ALT. ATT Program Fairbank Memorial 555 Harvie Ave. M6E 4M2</p> <p>*SALC ALT. ATT Program Cloverdale PS 160 Silverhill Dr. M9B 3W7</p>		<p>ACCESS Alt. Att. Program Terraview 1641 Pharmacy Ave. M1R 2L2</p> <p>CAP – HEATHER Alt. Att. Program Heather Heights PS 80 Slan Ave. M1G 3B5</p> <p>D.A. MORRISON Alt Att. Program DA Morrison MS 271 Gledhill Av. M4C 4L2</p>
CONTINUOUS INTAKE CO-OP PROGRAMS (CIC)			
North West	South West	North East	South East
		<p>Assessment & Support – <u>Experiential Learning</u> – CIC Vanier SS 3000 Don Mills Rd. M2J 3B6</p>	<p>Assessment & Support – Experiential Learning – CIC Danforth CTI 800 Greenwood Av M4J 4B7</p>

Note: Program names and locations are as known at the time of publication of the Staffing Binder