

# INTRODUCTION

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# SECONDARY STAFFING PROCEDURES

## INTRODUCTION STAFFING BINDER COMMITTEE

The Collective Agreement establishes a Secondary Consultative Committee, composed of representatives from the Board's administrative staff and from the Bargaining Unit. Included in that Committee's mandate is the establishment of a joint sub-committee (herein after referred to as the Staffing Binder Committee), with the purpose of "refining the procedures for surplus, transfers and placement procedures" [Clause L20.13]. Also present in the Collective Agreement is a Letter of Understanding which outlines the principles to be considered by the sub-committee.

The members of the Joint Board-OSSTF Staffing Sub-Committee are:

- OSSTF TTBU Representatives:
  - Chris Chandler, Vice-President (Co-Chair)
  - Maryline Lanteigne, Executive Officer
  - Rony Masri, Executive Officer
  - Nicole Gauthier, Executive Officer
  
- TDSB Representatives:
  - David Moore, Senior Manager, Secondary Teaching (Co-Chair)
  - Bruno Berto, Centrally Assigned Principal, Secondary Teaching
  - Nicole Cardoso Melo, Staffing Officer
  - Nadia D'Ambrosio, Staffing Officer
  - Theresa Raine, Staffing/Seniority Analyst
  - Sandra Snooks, Assistant Staffing Administrator
  - Vance Scott, Principal, Dr. Norman Bethune C.I.
  - Leslie Ann Klinger, Principal, Sir Oliver Mowat C.I.

## SECONDARY PRINCIPALS' ADVISORY COMMITTEE

Supporting the TDSB representatives is the Secondary Principals' Advisory Committee, an advisory group of secondary school Principals, who provide valuable input by identifying issues, responding to concepts and keeping the school focus on the issues under discussion. The members of that advisory group are:

- TSAA Executive  
Tammy Greeley Vice Principal, Burnhamthorpe C.I.
- Learning Centre 1  
Margaret Greenberg John Polanyi C.I.  
Liane Celseti York Humber H.S.
- Learning Centre 2  
Rosalie Griffith Westview Centennial S.S.  
Peter Paputsis AY Jackson C.I.
- Learning Centre 3  
Leslie Ann Klinger Sir Oliver Mowat C.I.  
Carol Richards-Sauer Cedarbrae C.I.
- Learning Centre 4  
Claudine Tyrell Humberside C.I.  
Steve Yee Harbord C.I.
- Alternative Schools  
Ellen Walsh Secondary Alternative Schools East
- Virtual Learning  
Nick Rowe Centrally Assigned Principal
- Caring and Safe Schools  
Christina Saunders Centrally Assigned Principal
- Special Education Department  
Katia Palumbo Centrally Assigned Principal
- Special Needs Schools  
Ian Bain Sir William Osler H.S.  
Debra Muchnik Heydon Park S.S.
- Adult/Continuing Education  
Eric Dallin Burnhamthorpe C.I./BALC  
Rebekah Tsingos CALC S.S./City Adult Learning Centre
- Exp Learning, OYAP, Student  
Success, A & E, and Reporting  
Allan Easton Centrally Assigned Principal

- Learning Transformation & Equity-  
ESL, SWSH, Leadership Dev, LLR  
Suzan Joueid Centrally Assigned Principal
- Secondary Program and Admissions  
Reiko Fuentes Centrally Assigned Principal
- Learning Transformation & Equity – AP,  
Athletics, Guid, HPE, UPHS, Wellness  
Lisa Edwards Centrally Assigned Principal
- Senior Manager  
David Moore Secondary Teaching
- Centrally Assigned Principal  
Bruno Berto Secondary Teaching

Feedback on the Staffing Binder process to both the Board and OSSTF TTBU for the staffing process 2023-2024 validated the commitment to keeping Teachers in their home schools or, if they become surplus, finding ways to return them to their home schools, subject, of course, to their seniority and qualifications. The changes to the 2024-2025 staffing process will make the staffing process even more efficient and more effective while helping Teachers obtain placements and timetables that will enhance their success.

### **THE BOARD AND LEARNING CENTRE OFFICES**

Included in this binder are maps showing the four Learning Centres and a listing of the schools in each Learning Centre indicating semester/combined/full year.

## TDSB Secondary Staffing - Learning Centre (LC) Directory

	Learning Centre 1		Learning Centre 2		Learning Centre 3		Learning Centre 4
	Staffing Officer: Nadia D'Ambrosio		Staffing Officer: Nicole Cardoso Melo		Staffing Officer: Nicole Cardoso Melo		Staffing Officer: Nadia D'Ambrosio
Q	Burnhamthorpe SS (EDV)	*	AY Jackson SS	*	ASE 1 (ALT)	*	Alpha II Alternative School (ALT)
*	Central Etobicoke HS	*	Avondale Alternative (ALT)	*	Agincourt CI (F)	*	Bloor CI
*	Etobicoke CI	*	C.W. Jefferys CI	*	Albert Campbell CI	Q	CALC (EDV)
*	Forest Hill CI	*	Dr. Norman Bethune CI	*	Birchmount Park CI	*	Central Technical School
*	Frank Oke SS	*	Don Mills CI	*	Cedarbrae CI (F)	*	Central Toronto Academy
*	John Polanyi CI	*	Downsview SS	*	David & Mary Thomson CI	*	City School (ALT)
*	Kipling CI	*	Drewry SS	*	Delphi (ALT)	*	Contact School (ALT)
*	Lawrence Park CI (F)	*	Earl Haig SS	*	Lester B Pearson CI	*	Danforth C & Tl
*	Leaside HS (F)	*	Emery CI	*	Maplewood HS	*	East York Alternative (ALT)
*	Marc Garneau CI	Q	Emery Edvance (EDV)	*	Native Learning Centre - East	*	East York CI
*	Martingrove CI	*	George S Henry Academy	*	RH King Academy	*	Eastdale CI
*	North Albion CI	*	Georges Vanier SS	*	SATEC @ WA Porter CI	*	Etobicoke School of the Arts
*	North Toronto CI	*	L'Amoreaux CI (F)		SCAS (EDV)	Q	Etobicoke Secondary Alternative School (ALT)
*	Northern SS	Q	NE Secondary Alternative School (ALT)	Q	SE Secondary Alternative School (ALT)	*	Greenwood SS
*	Richview CI (F)	*	Newtonbrook SS (F)	*	Sir Oliver Mowat CI	*	Harbord CI (F)
*	S.E.E. (ALT)	*	Northview Heights SS	*	Sir Wilfrid Laurier CI	*	Heydon Park SS
*	Silverthorn CI	Q	NW Secondary Alternative School (ALT)	*	West Hill CI	*	Humberside CI (F)
*	Thistletown CI	*	Parkview Alternative SS (ALT)	*	Wexford Collegiate School for the Arts	*	Inglennook CS (ALT)
*	West Humber CI	*	Sir John A Macdonald CI	*	Winston Churchill CI	*	Jarvis CI
*	Weston CI	*	Sir William Osler HS	*	Woburn CI	*	Kâpapâmahchakwêw -Wandering Spirit
*	York Humber HS	*	Stephen Leacock CI			*	Lakeshore CI
*	York Memorial CI	*	Victoria Park CI			*	Malvern CI (F)
*	York Mills CI (F)	*	Westview Centennial SS			*	Monarch Park CI
Q	Yorkdale SS (EDV)	*	Wm. Lyon Mackenzie CI			*	Native Learning Centre
						*	Oakwood CI (F)
						*	Oasis Alternative SS (ALT)
						*	Parkdale CI
						*	Riverdale CI (F)
						*	Rosedale Heights School of the Arts
						*	Runnymede CI
						*	SEED Alternative School (ALT)
						*	SOLE (ALT)
						*	Subway Academy I (ALT)
						*	Subway Academy II (ALT)
						*	THESTUDENTSCHOOL (ALT)
						*	Ursula Franklin Academy
						*	West End Alternative (ALT)
						*	Western Technical-Commercial School
<p>* <b>Semestered School</b>                      ∞ <b>Combination School</b>  <b>F</b> French (Immersion/Extended)    ⊙ <b>Section 23</b>  <b>ALT</b> Alternative Schools                ♦ <b>Full Year school</b>  <b>EDV</b> EdVance                                Q <b>Quadmester</b></p> <p><b>For additional information School Profiles may be accessed on the TDSB website:</b>  <a href="http://www.tdsb.on.ca">www.tdsb.on.ca</a> under School/Secondary/Secondary School List</p> <p><b>A. Please note that you may NOT transfer to an adult program.</b>  <b>B. Please consider the timetable format of your selected schools if you are requesting both part time and a transfer.</b></p>							
* <b>Virtual Secondary School:</b> Nicole Cardoso Melo							

For staffing purposes, the Learning Centre placement of secondary schools/programs is as indicated in this directory.

**Note:** Timetable formats are as known at the time of publication of the Staffing Binder, i.e., semestered, quadmestered or full year.

**Alternative Programs – Staffing Officer: Nadia D’Ambrosio**

<b>Learning Centre 1</b>	<b>Learning Centre 2</b>	<b>Learning Centre 3</b>	<b>Learning Centre 4</b>
Lumenus- Merge York Memorial CI 1700 Keele St. M6M 3W5	Aptus Treatment Centre 111 Anthony Rd M3K 1B7	Strides Toronto Churchill Winston Churchill CI 2239 Lawrence Ave. E M1P 2P7	Central Toronto Youth Services (New Outlook) 65 Wellesley St. E. M4Y 1G7
Lumenus- Visions sYork Memorial CI 1700 Keele St. M6M 3W5	Lumenus (Kenton Sec) Kenton Public School 34 Kenton Drive M2R 2H8	Strides Toronto Cedarbrae Cedarbrae CI 550 Markham Rd M1H 2A2	Centre for Addiction & Mental Health Services (REACH) & (CYU) 80 Workman Way Beamish Family Wing Entrance M6J 1H4
Lumenus- H.Y.T.S. 17 Fairmeadow Ave. M2P 1W6	The Neighborhood Group 1280 Finch Avenue W. M3J 3K6	Fernie House 2 Island Road M1C 4B3	Centre for Addiction & Mental Health Services (RISE) &(YDH) 2201 - 1051 Queen St West M6J 1H4
Lumenus- Path (Pilot Alternative Therapeutic Holistic) & TESS Program Central Etobicoke 10 Denfield St. M9R 3H1		Lumenus Maplewood HS 120 Galloway Rd., M1E 1W7	George Hull: Day Program and Clear Directions Western Tech. 160 Glendownynne Rd. M6P 0A5
Lumenus - Valta York Humber HS 100 Emmett Ave., M6M 2E6		Lumenus Sir Wm. Osler HS 1050 Huntingwood Drive M1S 3H5	Sick Kids CCMH 440 Jarvis Street M4Y 2H3
Massey Centre - Humewood Campus 40 Humewood Drive M6C 2W4		Surrey Place West Hill CI 350 Morningside Ave., M1E3G3	Sick Kids CCMH Jarvis CI 495 Jarvis Street M4Y 2G8
Jerome D. Diamond 196 Keewatin Avenue M4P 1Z8		Rosalie Hall 3020 Lawrence Avenue East M1P 2T7	Hospital for Sick Children (Eating Disorder–Day, Medical, Substance Abuse, Psychiatric) 555 University Ave. M5G 1X8
TRE-ADD Barrhead Learning Centre 30 Barrhead Cres. M9W 3Z7		Scarborough Health Network 2877A Ellesmere Rd., M1E 4B9	Jessie’s and June Callwood Centre for Women and Families c/o Nelson Mandela PS 205 Parliament St. M5A 2Z4
Sunnybrook Sciences (Fresh Start) 135 Life Saving Dr (outside F Wing) M4N 3M5		Springboard (Attendance) 2568 Lawrence Ave E M1P 2R7	Massey Centre – Broadview Campus 1102 Broadview Avenue M4K 2S5
		Turning Point Wexford Collegiate SA 1176 Pharmacy Ave., M1R 2H7	Springboard -Terry Fox House Overland Learning Centre 55 Overland Dr M3C 2C3
		Turning Point Wexford Collegiate SA 1176 Pharmacy Ave., M1R 2H7	Turning Point Overland Overland Learning Centre 55 Overland Drive. M3C 2C3
			Youthdale Central Toronto Academy 570 Shaw St. M6G 3L6
			Youthdale Crisis 227 Victoria St. M5B 1T8
			Youthdale-Covenant House 21 McGill Street M5B 1H3
			Dixon Hall Block Bill Graham Youth Centre 51 Wyatt Avenue M5A 1Y7

**Note:** Program names and locations are as known at the time of publication of the Staffing Binder.

**Alternative Programs – Staffing Officer: Nicole Cardoso Melo**

<b>CARING AND SAFE SCHOOLS – SUSPENSION/EXPULSION PROGRAMS</b>			
<b>Learning Centre 1</b>	<b>Learning Centre 2</b>	<b>Learning Centre 3</b>	<b>Learning Centre 4</b>
* <b>BARRHEAD Suspension &amp; Expulsion/Assessment &amp; Support Program</b> Barrhead Cr. Learning Centre 30 Barrhead Cres. M9W 3Z7	* <b>PHARMACY Suspension &amp; Expulsion Assessment &amp; Support Program</b> 1641 Pharmacy Ave. M1R 2L2	* <b>MIDLAND Suspension &amp; Expulsion/Assessment &amp; Support Program</b> 720 Midland Ave. M1K 4C9	* <b>Bickford Suspension &amp; Expulsion</b> The Bickford Centre, 777 Bloor St W.
<b>CARING AND SAFE SCHOOLS – ASSESSMENT AND SUPPORT PROGRAMS</b>			
<b>Learning Centre 1</b>	<b>Learning Centre 2</b>	<b>Learning Centre 3</b>	<b>Learning Centre 4</b>
	* <b>Assessment &amp; Support – North - Arrow Rd.</b> 995 Arrow Road M9M 2Z5  * <b>Assessment &amp; Support –South- Stanley</b> 75 Stanley Rd. (Stanley P.S.)	* <b>Assessment &amp; Support - Operation Springboard</b> 2568 Lawrence Ave. E. M1P 2R7  * <b>Assessment &amp; Support East Metro Youth Services</b> 1200 Markham Road M1H 3C3	
<b>ALTERNATIVE ATTENDANCE &amp; SAL PROGRAMS</b>			
<b>Learning Centre 1</b>	<b>Learning Centre 2</b>	<b>Learning Centre 3</b>	<b>Learning Centre 4</b>
* <b>BARRHEAD Alt. Att. Program</b> Barrhead Cr. Learning Centre - 30 Barrhead Cres. M9W 3Z7  * <b>Flemington Alt Att Program</b> Flemington PS 10 Flemington Rd M6A 2N4  * <b>WRAP Alt Att. Program</b> Barrhead Cr. Learning Centre- 30 Barrhead Cr. M9W 3Z7  * <b>PASS Alt Att. Program</b> 24 Silverview Dr. M2M 2B3	<b>ACCESS Alt. Att. Program</b> Terraview 1641 Pharmacy Ave. M1R 2L2	<b>CAP – HEATHER Alt. Att. Program</b> Heather Heights PS 80 Slan Ave. M1G 3B5	<b>D.A. MORRISON Alt Att. Program</b> DA Morrison MS 271 Gledhill Av. M4C 4L2  <b>FAIRBANK ALT. ATT Program</b> Fairbank Memorial 555 Harvie Ave. M6E 4M2  * <b>SALC ALT. ATT Program</b> Cloverdale PS 160 Silverhill Dr. M9B 3W7
<b>CONTINUOUS INTAKE CO-OP PROGRAMS (CIC)</b>			
<b>Learning Centre 1</b>	<b>Learning Centre 2</b>	<b>Learning Centre 3</b>	<b>Learning Centre 4</b>
<b>Assessment &amp; Support – Experiential Learning – CIC – WEST</b> Thistletown CI 20 Fordwich Cres. M9W 2T4	<b>Assessment &amp; Support – <u>Experiential Learning</u> – CIC – CENTRAL</b> Vanier SS 3000 Don Mills Rd. M2J 3B6		<b>Assessment &amp; Support – Experiential Learning – CIC – EAST</b> Danforth CTI 800 Greenwood Av M4J 4B7
* Semester site			

**Note: Program names and locations are as known at the time of publication of the Staffing Binder.**