

STAFFING DATES FOR THE SCHOOL YEAR 2022-2023

January 4	POR Round 1 Posting	
January 12	Seniority Verification Forms to be distributed to Teachers	
January 19	Deadline for Qualifications Review Form (Noon)	
February 1	POR Round 2 Posting	
February 3	Teachers Return Seniority Verification Forms to Principal	
February 3	Information for Seniority Lists to be returned to Secondary Teaching Office	
February 23	Blue Binder Information Session for New Administrators	
February 25	Seniority Lists to be available in schools	
February 28	POR Round 3 Posting	
*March 1	Deadline: Applications for Leave of Absence and Half Time Teaching Without Pay Requests (Noon)	
	Deadline: Transfer Applications (Noon)	
March 31	Applications for Secondment should be submitted by the end of March 2022 and no later than June 30, 2022	
April 7	Staffing Binder Highlights & Staff Allocation Roll Out	
April 25	Principals to inform Teachers they are Tentatively Surplus to the School	
April 25	Staffing Summary, Vacancies, Teacher Matrices to Secondary Teaching Office	
April 28	First Teaching Posting	
*May 1	Deadline: Full Time Teaching Requests (Noon)	
	Deadline: Self Funded (X/Y) Leave Plan	
May 3	First Teaching Posting closes at Noon	
May 9	POR Round 4 Posting	
May 10	Principals inform Secondary Teaching Office of successful First Posting candidates	
May 13	Identification of Pull Backs (Noon)	
	Principals inform Teachers in writing that they are Surplus to School	
*May 15	Deadline: Notice of Retirement (As per Collective Agreement for 2022)	
May 16	Cone of Silence begins	} Cone of Silence
	Deadline: Withdrawal of Transfer Requests (Noon)	
	Confirmation of Pull Backs	
May 17	Board-Wide All-Day Transfer Committee Meeting	
May 18	Transfer/Learning Centre Placement (Learning Centres: 1, 2, 3, 4)	
May 20	Transfer/Learning Centre Placement (Learning Centres: 1, 2, 3, 4) (tentative)	
May 25	Board-Wide Placement Meeting	
May 26	Board-Wide Placement Meeting	
May 27	Board-Wide Placement Meeting	
May 30	Board-Wide Placement Meeting	
June 6	Teachers advised of Tentatively Surplus to Board status/Teachers advised of new placements	
	Cone of Silence ends	
June 7	Second Teaching Posting	
	POR Round 5 Posting	
June 13	Second Teaching Posting Closes (Noon)	
June 20	Principals inform Secondary Teaching Office of successful candidates	
June 22	Board-Wide Placement Meeting	
June 23	Deadline for distribution of Tentative Timetables to Teachers (As early as possible; no later than the end of the regular school day)	

*NB: When March 1st, May 1st or May 15th falls on a weekend, the deadline will be the next school day.

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Beginning of MAPS Process

June 30	Notification to Teachers Surplus to Board/Teachers advised of new placement(s) Deadline for applications for Secondment
July 4	Board-Wide Placement Meeting
July 6	Surplus Teachers' Information Meeting (Tentative)
July 7	Deadline: Teacher Contact Information Forms returned to Secondary Teaching Office
July 11	Board-Wide Placement Meeting
August 22	Board-Wide Placement Meeting
August 25	Board-Wide Placement Meeting
August 30	Deadline: MAPS Application (Noon)
August 31	Pullback and Confirmation of MAPS (Noon)
September 8	Recall Teachers Meeting (Tentative)
October 17	Deadline: Leave Applications for Semester 2

Please note: These dates are revised and are to take precedence over any conflicting date already published elsewhere in the 2022-23 Secondary Staffing Binder.