

Professional Development Proposal Form 2021-2022

OSSTF District 12 - Toronto Teachers' Bargaining Unit

Purpose:

Our Board-wide professional development (PD) day on Friday, February 18, 2022, is an opportunity for our members to engage in self-directed PD. To help enhance the opportunities on that day, the OSSTF Toronto PD Committee is soliciting PD workshop proposals from our members to allow for a variety of virtual workshops to be made available on that PD day.

Selection Guidelines

- The workshop or event should be open to all members of the Teacher's Bargaining Unit.
- The workshop or event will only be conducted virtually.
- Preference will be given to proposals that are
 - compatible with Federation interests, activities and initiatives
 - cost effective
 - complete

Completion of Proposal Form

- Complete the fillable PDF form, save it and send it to the OSSTF Toronto Teachers' Educational Services Officer, Deborah Buchanan-Walford, at dbuchanan-walford@osstftoronto.ca
- **Deadline: Friday, January 7, 2021.**
- Workshops are either full day (9:00 am to 3 pm) or half day (9:00 am to 11:30 or 12:30 pm to 3:00 pm)
- Any questions can be directed to Deborah Buchanan-Walford (dbuchanan-walford@osstftoronto.ca or at 416-393-8900 ext. 240).

Please note OSSTF Toronto will not pay for presenters. A small honorarium will be provided instead.

Proposal Process

- Preference will be given to proposals that best meet the selection criteria.
- The PD committee will review and approve the proposals
- Applications will be notified if their workshop has been approved by mid January
- Once workshops have been approved, the PD committee will be in contact with the PD workshop organizer(s) to help finalize plans
- Registration for all approved workshops is TBD

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Please read the Selection Guidelines listed on the first page of this document. The completed Proposal Form is to be sent via email to Deborah Buchanan-Walford at (dbuchanan-walford@osstftoronto.ca).

Submissions Deadline: Friday, January 7, 2022.

1. Title of presentation or workshop:			
2. Proposing Member(s) and contact information: <i>Must be a member or members of OSSTF Toronto, with a full or part-time permanent contract.</i>			
Full Name	School / Worksite <small>(not Virtual School)</small>	Phone No.	Email Address
3. Date(s) of workshop or presentation:		Friday, February 18, 2022	
4. Will this be a full day or half-day workshop?		Full Day Half-Day	
5. Workshop Description (as how it would be presented to members through our website or emails):			

6. Workshop Keywords:					
7. Number of expected attendees:		Min:		Max:	
8. Presenter Information:					
Name		Email		Phone No.	
9. Outline any advanced preparation required of attendees:					
10. Additional Information:					