

OSSTF TORONTO TBU 2020 ANNUAL GENERAL MEETING, PART III

Rules of Order

1. Each person shall be recognized by, and address, the Chair in the order determined by these procedures and when they have been identified with the appropriate colour indicator they wish to speak on.
2. The Procedures in Preparing the Agenda must be followed.
3. The Chair shall begin the meeting at the time scheduled for Call to Order.
4. The meeting will continue until Adjournment.
5. The appropriate form must be used to submit motions.
6. There shall be a sixty second time limit for questions (no preamble).
7. Virtual District meeting Representatives must change their screen name to be <first name, last name, Branch>. Failure to do so will result in removal from the meeting.
8. Virtual Observers must change their screen name to be <first name, last name, Observer>. Failure to do so will result in removal from the meeting.

Procedures for Debate

1. Each member speaking on a white, blue, or on a red colour indicator shall have a ninety second time limit. Each member speaking on a yellow colour indicator shall have a sixty second time limit.
2. Order of Debate:
 - a. The mover of the resolution shall be heard first and may also choose to close debate.
 - b. Members shall alternate between PRO (white), CON (blue), and YELLOW colour indicators.
 - c. Once a Member has identified the colour indicator they wish to speak on, they will be placed into sequence. Changing colours may change the order of speakers.
 - d. A red colour indicator interrupts debate upon recognition by the Chair.
3. If there are Members waiting to speak and at least four debaters have been heard, the Chair shall judge the debate as exhausted whenever the remaining Members on the speakers' list are all WHITE or all BLUE.
4. **Yellow** shall be used for Subsidiary Motions (i.e. amendments), and specific Incidental Motions (Division of a Question).

5. Privileged Motions and OTHER Incidental Motions may only be made through the use of the **Red** (STOPPAGE) and may interrupt debate upon recognition by the Speaker.
6. Amendments must be submitted to “Steering” in writing prior to debate of the amendment.
7. Past Practice shall be the authority for all procedures not addressed by the above procedures.
8. The Provincial OSSTF Rules of Order shall be the authority for all procedures not addressed by the above procedures.
9. Robert’s Rules of Order Newly Revised (current version) shall be the authority for all procedures not addressed by the above procedures. The Constitution and Steering Committee classifies each resolution according to the following categories:

BYL - **Bylaw**
CON - **Constitution**
MAC - **Miscellaneous Action Motion**
POL - **Policy**
PROC - **Procedural**

“**Policy**” means any stand or position taken by OSSTF Toronto TBU in accordance with its Bylaws on matters beyond its internal legislative power.

“**Bylaws**” means the standing rules governing the membership of OSSTF Toronto TBU on matters entirely within the control of OSSTF Toronto TBU.

“**Miscellaneous action**” refers to any motion that contains an action that is within the internal legislative power of OSSTF Toronto TBU.

“**Procedural motion**” includes voting for the Agenda and Rules of Order, considering motions *en bloc*, calling the question, moving to suspend the rules (e.g. to amend the order of business), and motions to refer, postpone or table a motion.

“**En bloc**” is used to request that interdependent motions be considered together.

What do the colours mean?

(this is not an exhaustive list)

Colour Indicator	When to use	Time to speak
White	Speak in favour of a motion	90 seconds
Blue	Speak against a motion	90 seconds
Yellow	Ask a question	60 seconds
Red	Point of Order	90 seconds