OSSTF TORONTO ONLINE VOTING INSTRUCTIONS

STEP 1: Login to the **Registered Users** section of the Provincial OSSTF website with your **OSSTF Member ID:** https://www.osstf.on.ca/services/member-login/members-login.aspx

STEP 2: Once you log in, click on the "Voting Centre" badge located on the bottom right margin of the page.

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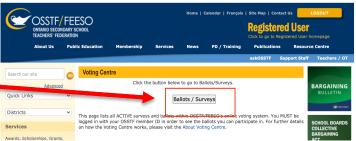
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A message to OSSTF/FEESO members from the
Provincial Executive is available now on the

STEP 3: Now click on **Ballots / Survey** at the top of the page.



STEP 4: In the **Current Ballots** section, click the link to the desired ballot and follow the instructions to cast your vote. **A ballot will only appear once a motion is ready to be voted upon. When the ballot is announced by the chair that it is ready, refresh the webpage for the ballot to appear.**

Troubleshooting Tips:

Need Member Profile or Voting Centre assistance?
Email: membership-database@osstf.ca or
call 416-751-8300 / 1-800-267-7867 between 8:30 a.m. and 5 p.m.



Not Seeing the Voting Centre Badge?

Please disable any Ad-Blockers in your browser. This can prevent the Voting Centre badge from displaying in some browsers. If this fails, try switching to a Private / Incognito / InPrivate browsing session.



Verify your details

Verify your membership status (seen in My Profile) and affiliation / group affiliation matches the intended audience of the ballot as indicated on the Voting Centre Landing page.



Not Seeing an active ballot? You must login with your member ID

To add your membership ID to your account profile, click the **My Profile** badge.

Select the **Edit My Profile** button and provide the missing details in the available fields. Click the **Update My Profile** button to commit the changes.



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Ballots are time sensitive AND targeted

- a. You will only see ballots where your OSSTF member ID is identified as a valid participant.
- b. Once the ballot expiration time has passed, you will not be able to cast a vote.
- c. If you login prior to the ballot start time, the ballot will be visible but inactive until the scheduled start time.