



District 12 TTBU Vice-President and Executive Officer By-Elections Protocol

1. The by-elections will be an election by TTBU Councilors present at the December 14th, 2017 meeting. Therefore, there will be no advance polls or proxy votes.
2. All candidates must submit a completed nomination form to the District 12 Office by 4:30 p.m. Thursday, November 30th, 2017. **If the nomination form is submitted by fax, the candidate must call the District Office and confirm that it has been received.**
3. All candidates may have one (1) piece of campaign literature posted on the District 12 TTBU website provided it is sent in a Word (or PDF) document to Michelle LeBlanc (mleblanc@osstftoronto.ca), by 4:30 p.m. December 6th, 2017.
4. Candidates may send one (1) 8½" x 11" piece of campaign literature to branches. It is recommended that candidates choosing to send literature to branches send one copy to each Branch President with an understanding that the literature be shared with Councilors. Candidates may request mailing labels and/or Branch fax numbers from the D12 Office.
5. All candidates will be allowed to distribute one (1) 8½" x 11" piece of campaign literature at the December 14th TTBU Council meeting.
6. Any and all campaign expenses incurred are the responsibility of the candidate.
7. Candidates will be given the opportunity to address Council prior to balloting. Speeches will be limited to three (3) minutes per candidate followed by a ten (10) minute question and answer period. It is recommended that questions be addressed to all candidates.
8. A majority vote (50% + 1) will be required in order to declare a candidate elected. Therefore, should there be more than two (2) candidates on the ballot and no candidate receives a majority, the candidate with the lowest vote count will be dropped from subsequent ballots. In the event of a tie vote to declare the winner, another ballot will take place. Voting will continue until a candidate is declared elected. After two tied votes, the chair will poll the house to determine the method of selection.
9. Ballots will be counted during the Council meeting. Each candidate may choose to have one (1) scrutineer present.
10. Election results will be announced when known.