

## STAFFING DATES FOR THE SCHOOL YEAR 2021-2022

JANUARY 6	POR ROUND 1 POSTING
JANUARY 13	SENIORITY VERIFICATION FORMS TO BE DISTRIBUTED TO TEACHERS
JANUARY 20	DEADLINE FOR QUALIFICATIONS REVIEW FORM (NOON)
FEBRUARY 1	TEACHERS RETURN SENIORITY VERIFICATION FORMS TO PRINCIPAL
FEBRUARY 3	INFORMATION FOR SENIORITY LISTS TO BE RETURNED TO SECONDARY TEACHING OFFICE POR ROUND 2 POSTING
FEBRUARY 24	BLUE BINDER INFORMATION SESSION FOR NEW ADMINISTRATORS
FEBRUARY 25	SENIORITY LISTS TO BE AVAILABLE IN SCHOOLS
*MARCH 1	DEADLINE: APPLICATIONS FOR LEAVE OF ABSENCE and HALF TIME TEACHING WITHOUT PAY REQUESTS (NOON) DEADLINE: TRANSFER APPLICATIONS (NOON)
MARCH 8	POR ROUND 3 POSTING
MARCH 25	BLUE BINDER HIGHLIGHTS & STAFF ALLOCATION ROLL OUT (Tentative)
MARCH 31	APPLICATIONS FOR SECONDMENT SHOULD BE SUBMITTED BY THE END OF MARCH 2021 AND NO LATER THAN JUNE 30, 2021
APRIL 9	STAFFING SUMMARY, VACANCIES, TEACHER MATRICES TO SECONDARY TEACHING OFFICE  PRINCIPALS TO INFORM TEACHERS THEY ARE TENTATIVELY SURPLUS TO THE SCHOOL
APRIL 14	TIMETABLING WORKSHOP
APRIL 21	POR ROUND 4 POSTING
APRIL 26	MEETING WITH TEACHERS REGARDING SCHOOL/PROGRAM CLOSING (3:45 P.M.)
APRIL 28	PRINCIPALS INFORM TEACHERS IN WRITING THAT THEY ARE SURPLUS TO SCHOOL SCHOOL/PROGRAM CLOSING REPORT VACANCY CHOICES (NOON)
APRIL 29	SCHOOL/PROGRAM CLOSING – PLACEMENT MEETING (9:00 A.M.)
APRIL 30	FIRST TEACHING POSTING
*MAY 1	DEADLINE: FULL TIME TEACHING REQUESTS (NOON)
MAY 6	FIRST TEACHING POSTING CLOSES AT NOON
MAY 12	PRINCIPALS INFORM SECONDARY TEACHING OFFICE OF SUCCESSFUL CANDIDATES
May 13	IDENTIFICATION OF PULL BACKS (NOON)

\*NB: When March 1<sup>st</sup> or May 1<sup>st</sup> falls on a weekend the deadline will be the next school day.

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MAY 14	DEADLINE: WITHDRAWAL OF TRANSFER REQUESTS (NOON) CONFIRMATION OF PULL BACKS CONE OF SILENCE BEGINS	} CONE OF SILENCE
MAY 15	DEADLINE: NOTICE OF RETIREMENT (AS PER COLLECTIVE AGREEMENT FOR 2021)	
MAY 17	BOARD-WIDE ALL DAY TRANSFER COMMITTEE MEETING	
MAY 19	TRANSFER/LEARNING CENTRE PLACEMENT (LC 1,2,3,4)	
MAY 20	TRANSFER/LEARNING CENTRE PLACEMENT (LC 1,2,3,4)	
MAY 21	BOARD-WIDE PLACEMENT MEETING	
MAY 26	BOARD-WIDE PLACEMENT MEETING	
MAY 27	BOARD-WIDE PLACEMENT MEETING	
MAY 28	BOARD-WIDE PLACEMENT MEETING	
JUNE 7	TEACHERS ADVISED TENTATIVELY SURPLUS TO BOARD TEACHERS ADVISED OF NEW PLACEMENTS CONE OF SILENCE ENDS	
JUNE 8	SECOND TEACHING POSTING POR ROUND 5 POSTING	
JUNE 14	SECOND TEACHING POSTING CLOSES (NOON)	
JUNE 18	PRINCIPALS INFORM SECONDARY TEACHING OFFICE OF SUCCESSFUL CANDIDATES  BEGINNING OF MAPS PROCESS	
JUNE 21	BOARD-WIDE PLACEMENT MEETING	
JUNE 22	DEADLINE FOR DISTRIBUTION OF TENTATIVE TIMETABLES TO TEACHERS (AS EARLY AS POSSIBLE; NO LATER THAN THE END OF THE REGULAR SCHOOL DAY)	
JUNE 28	NOTIFICATION TO TEACHERS SURPLUS TO BOARD/NEW PLACEMENT	
JUNE 30	DEADLINE FOR APPLICATIONS FOR SECONDMENT BOARD-WIDE PLACEMENT MEETING	
JULY 5	SURPLUS TEACHERS' INFORMATION MEETING	
JULY 6	DEADLINE: TEACHER CONTACT INFORMATION FORMS RETURNED TO SECONDARY TEACHING OFFICE	
JULY 8	BOARD-WIDE PLACEMENT MEETING	
AUGUST 23	BOARD-WIDE PLACEMENT MEETING	
AUGUST 26	BOARD-WIDE PLACEMENT MEETING	
AUGUST 30	DEADLINE: MAPS APPLICATION (NOON)	
AUGUST 31	PULLBACK AND CONFIRMATION OF MAPS (NOON)	
SEPTEMBER 9	RECALL TEACHERS MEETING (TENTATIVE)	
OCTOBER 15	DEADLINE: LEAVE APPLICATIONS FOR SEMESTER 2	

\*NB: When March 1<sup>st</sup> or May 1<sup>st</sup> falls on a weekend the deadline will be the next school day.