

## STAFFING DATES FOR THE SCHOOL YEAR 2021-2022

JANUARY 6	POR ROUND 1 POSTING
JANUARY 13	SENIORITY VERIFICATION FORMS TO BE DISTRIBUTED TO TEACHERS
JANUARY 20	DEADLINE FOR QUALIFICATIONS REVIEW FORM (NOON)
FEBRUARY 1	TEACHERS RETURN SENIORITY VERIFICATION FORMS TO PRINCIPAL
FEBRUARY 3	INFORMATION FOR SENIORITY LISTS TO BE RETURNED TO SECONDARY TEACHING OFFICE POR ROUND 2 POSTING
FEBRUARY 24	BLUE BINDER INFORMATION SESSION FOR NEW ADMINISTRATORS
FEBRUARY 25	SENIORITY LISTS TO BE AVAILABLE IN SCHOOLS
*MARCH 1	DEADLINE: APPLICATIONS FOR LEAVE OF ABSENCE and HALF TIME TEACHING WITHOUT PAY REQUESTS (NOON) DEADLINE: TRANSFER APPLICATIONS (NOON)
MARCH 8	POR ROUND 3 POSTING
MARCH 22	BLUE BINDER HIGHLIGHTS & STAFF ALLOCATION ROLL OUT (Tentative)
MARCH 31	APPLICATIONS FOR SECONDMENT SHOULD BE SUBMITTED BY THE END OF MARCH 2021 AND NO LATER THAN JUNE 30, 2021
APRIL 7	PRINCIPALS TO INFORM TEACHERS THEY ARE TENTATIVELY SURPLUS TO THE SCHOOL TENTATIVE SCHOOL SURPLUS, STAFFING SUMMARY, VACANCIES, TEACHER MATRICES TO SECONDARY TEACHING OFFICE
APRIL 14	TIMETABLING WORKSHOP
APRIL 21	POR ROUND 4 POSTING
APRIL 26	MEETING WITH TEACHERS REGARDING SCHOOL/PROGRAM CLOSING (3:45 P.M.)
APRIL 28	PRINCIPALS INFORM TEACHERS IN WRITING THAT THEY ARE SURPLUS TO SCHOOL SCHOOL/PROGRAM CLOSING REPORT VACANCY CHOICES (NOON)
APRIL 29	SCHOOL/PROGRAM CLOSING – PLACEMENT MEETING (9:00 A.M.)
APRIL 30	FIRST TEACHING POSTING
*MAY 1	DEADLINE: FULL TIME TEACHING REQUESTS (NOON)
MAY 6	FIRST TEACHING POSTING CLOSES AT NOON
MAY 12	PRINCIPALS INFORM SECONDARY TEACHING OFFICE OF SUCCESSFUL CANDIDATES
May 13	IDENTIFICATION OF PULL BACKS (NOON)

\*NB: When March 1<sup>st</sup> or May 1<sup>st</sup> falls on a weekend the deadline will be the next school day.

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MAY 14	DEADLINE: WITHDRAWAL OF TRANSFER REQUESTS (NOON) CONFIRMATION OF PULL BACKS CONE OF SILENCE BEGINS	} CONE OF SILENCE
MAY 15	DEADLINE: NOTICE OF RETIREMENT (AS PER COLLECTIVE AGREEMENT FOR 2021)	
MAY 17	BOARD-WIDE ALL DAY TRANSFER COMMITTEE MEETING	
MAY 19	TRANSFER/LEARNING CENTRE PLACEMENT (LC 1,2,3,4)	
MAY 20	TRANSFER/LEARNING CENTRE PLACEMENT (LC 1,2,3,4)	
MAY 21	BOARD-WIDE PLACEMENT MEETING	
MAY 26	BOARD-WIDE PLACEMENT MEETING	
MAY 27	BOARD-WIDE PLACEMENT MEETING	
MAY 28	BOARD-WIDE PLACEMENT MEETING	
JUNE 7	TEACHERS ADVISED TENTATIVELY SURPLUS TO BOARD TEACHERS ADVISED OF NEW PLACEMENTS CONE OF SILENCE ENDS	
JUNE 8	SECOND TEACHING POSTING POR ROUND 5 POSTING	
JUNE 14	SECOND TEACHING POSTING CLOSES (NOON)	
JUNE 18	PRINCIPALS INFORM SECONDARY TEACHING OFFICE OF SUCCESSFUL CANDIDATES DEADLINE FOR DISTRIBUTION OF TENTATIVE TIMETABLES TO TEACHERS (AS EARLY AS POSSIBLE; NO LATER THAN THE END OF THE REGULAR SCHOOL DAY) BEGINNING OF MAPS PROCESS	
JUNE 21	BOARD-WIDE PLACEMENT MEETING	
JUNE 28	NOTIFICATION TO TEACHERS SURPLUS TO BOARD/NEW PLACEMENT	
JUNE 30	DEADLINE FOR APPLICATIONS FOR SECONDMENT BOARD-WIDE PLACEMENT MEETING	
JULY 5	SURPLUS TEACHERS' INFORMATION MEETING	
JULY 6	DEADLINE: TEACHER CONTACT INFORMATION FORMS RETURNED TO SECONDARY TEACHING OFFICE	
JULY 8	BOARD-WIDE PLACEMENT MEETING	
AUGUST 23	BOARD-WIDE PLACEMENT MEETING	
AUGUST 26	BOARD-WIDE PLACEMENT MEETING	
AUGUST 30	DEADLINE: MAPS APPLICATION (NOON)	
AUGUST 31	PULLBACK AND CONFIRMATION OF MAPS (NOON)	
SEPTEMBER 9	RECALL TEACHERS MEETING (TENTATIVE)	
OCTOBER 15	DEADLINE: LEAVE APPLICATIONS FOR SEMESTER 2	

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