

STAFFING DATES FOR THE SCHOOL YEAR 2020-2021

JANUARY 15	SENIORITY VERIFICATION FORMS TO BE DISTRIBUTED TO TEACHERS	
JANUARY 22	DEADLINE FOR QUALIFICATIONS REVIEW FORM (NOON)	
JANUARY 28	POR ROUND 2 POSTING	
FEBRUARY 3	TEACHERS RETURN SENIORITY VERIFICATION FORMS TO PRINCIPAL	
FEBRUARY 5	INFORMATION FOR SENIORITY LISTS TO BE RETURNED TO SECONDARY TEACHING OFFICE	
FEBRUARY 26	BLUE BINDER INFORMATION SESSION FOR NEW ADMINISTRATORS	
FEBRUARY 27	SENIORITY LISTS TO BE AVAILABLE IN SCHOOLS	
*MARCH 1	DEADLINE: APPLICATIONS FOR LEAVE OF ABSENCE and HALF TIME TEACHING WITHOUT PAY REQUESTS (NOON)	
	DEADLINE: TRANSFER APPLICATIONS (NOON)	
MARCH 26	BLUE BINDER HIGHLIGHTS & STAFF ALLOCATION ROLL OUT (Tentative)	
MARCH 29	APPLICATIONS FOR SECONDMENT SHOULD BE SUBMITTED BY THE END OF MARCH 2020 AND NO LATER THAN JUNE 30, 2020	
APRIL 6	POR ROUND 3 POSTING	
APRIL 14	PRINCIPALS TO INFORM TEACHERS THEY ARE TENTATIVELY SURPLUS TO THE SCHOOL	
	TENTATIVE SCHOOL SURPLUS, STAFFING SUMMARY, VACANCIES, TEACHER MATRICES TO SECONDARY TEACHING OFFICE	
APRIL 27	PRINCIPALS INFORM TEACHERS IN WRITING THAT THEY ARE SURPLUS TO SCHOOL	
	MEETING WITH TEACHERS REGARDING SCHOOL/PROGRAM CLOSING (3:45 P.M.)	
APRIL 28	SCHOOL/PROGRAM CLOSING REPORT VACANCY CHOICES (NOON)	
APRIL 29	SCHOOL/PROGRAM CLOSING – PLACEMENT MEETING (9:00 A.M.)	
APRIL 30	FIRST TEACHING POSTING	
*MAY 1	DEADLINE: FULL TIME TEACHING REQUESTS (NOON)	
	DEADLINE: SELF FUNDED (X/Y) LEAVE PLAN	
MAY 6	FIRST TEACHING POSTING CLOSES AT NOON	
MAY 8	POR ROUND 4 POSTING	
MAY 13	PRINCIPALS INFORM SECONDARY TEACHING OFFICE OF SUCCESSFUL CANDIDATES	
May 14	IDENTIFICATION OF PULL BACKS (NOON)	
MAY 15	DEADLINE: NOTICE OF RETIREMENT (AS PER COLLECTIVE AGREEMENT FOR 2019)	
MAY 15	DEADLINE: WITHDRAWAL OF TRANSFER REQUESTS (NOON)	
	CONFIRMATION OF PULL BACKS	} CONE OF SILENCE
	CONE OF SILENCE BEGINS	
MAY 25	BOARD-WIDE PLACEMENT MEETING	
MAY 27	BOARD-WIDE PLACEMENT MEETING	
MAY 28	BOARD-WIDE PLACEMENT MEETING	
MAY 29	BOARD-WIDE PLACEMENT MEETING	
JUNE 8	TEACHERS ADVISED TENTATIVELY SURPLUS TO BOARD/TEACHERS ADVISED OF NEW PLACEMENTS	
	CONE OF SILENCE ENDS	
JUNE 9	SECOND TEACHING POSTING	
	POR ROUND 5 POSTING	
JUNE 15	SECOND TEACHING POSTING CLOSES (NOON)	
JUNE 19	PRINCIPALS INFORM SECONDARY TEACHING OFFICE OF SUCCESSFUL CANDIDATES	
	DEADLINE FOR DISTRIBUTION OF TENTATIVE TIMETABLES TO TEACHERS (AS EARLY AS POSSIBLE; NO LATER THAN THE END OF THE REGULAR SCHOOL DAY)	

*NB: When March 1st or May 1st falls on a weekend the deadline will be the next school day.

STAFFING DATES FOR THE SCHOOL YEAR 2020-2021

BEGINNING OF MAPS PROCESS

JUNE 22	BOARD-WIDE PLACEMENT MEETING
JUNE 26	NOTIFICATION TO TEACHERS SURPLUS TO BOARD/NEW PLACEMENT DEADLINE FOR APPLICATIONS FOR SECONDMENT
JULY 2	BOARD-WIDE PLACEMENT MEETING
JULY 6	SURPLUS TEACHERS' INFORMATION MEETING
JULY 7	DEADLINE: TEACHER CONTACT INFORMATION FORMS RETURNED TO SECONDARY TEACHING OFFICE
JULY 9	BOARD-WIDE PLACEMENT MEETING
AUGUST 19	BOARD-WIDE PLACEMENT MEETING
AUGUST 26	BOARD-WIDE PLACEMENT MEETING
AUGUST 28	DEADLINE: MAPS APPLICATION (NOON)
AUGUST 31	PULLBACK AND CONFIRMATION OF MAPS (NOON)
SEPTEMBER 10	RECALL TEACHERS MEETING (TENTATIVE)
OCTOBER 15	DEADLINE: LEAVE APPLICATIONS FOR SEMESTER 2