

INTRODUCTION

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SECONDARY STAFFING PROCEDURES

INTRODUCTION STAFFING BINDER COMMITTEE

The Collective Agreement establishes a Secondary Consultative Committee, composed of representatives from the Board's administrative staff and from the Bargaining Unit. Included in that Committee's mandate is the establishment of a joint sub-committee (herein after referred to as the Staffing Binder Committee), with the purpose of "refining the procedures for surplus, transfers and placement procedures" [Clause L20.13]. Also present in the Collective Agreement is a Letter of Understanding which outlines the principles to be considered by the sub-committee.

The members of the Joint Board-OSSTF Staffing Sub-Committee are:

- OSSTF TTBU Representatives:
 - Leslie Wolfe, President (Co-Chair)
 - Michelle Teixeira, Vice-President
 - Chris Chandler, Executive Officer
 - Danica Izzard, Executive Officer
 - Hayssam Hulays, Executive Officer
- TDSB Representatives:
 - David Moore, Senior Manager, Secondary Teaching (Co-Chair)
 - Alisa Cashore, Centrally Assigned Principal, Secondary Teaching
 - Sandi Tierney, Staffing Officer
 - Lynda Brewer, Staffing Officer
 - Nadia D'Ambrosio, Staffing/Seniority Analyst
 - Martyna Adamczyk, Assistant Staffing Administrator
 - Georgia Gallagher, Ursula Franklin Academy
 - Dil Alvi, West Humber Collegiate

SECONDARY PRINCIPALS ADVISORY COMMITTEE

Supporting the TDSB representatives is the Secondary Principals Advisory Committee, an advisory group of secondary school Principals, who provide valuable input by identifying issues, responding to concepts and keeping the school focus on the issues under discussion. The members of that advisory group are:

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| <ul style="list-style-type: none"> TSAA Executive <ul style="list-style-type: none"> Ralph Nigro (TSAA Chair) T.S.A.A. Office – Fairmeadow Centre John Hunter (TSAA Vice-Chair) T.S.A.A. Office – Fairmeadow Centre | |
| <ul style="list-style-type: none"> Learning Centre 1 <ul style="list-style-type: none"> Antonio Santos Lucie Kletke | <ul style="list-style-type: none"> John Polanyi C.I. Central Etobicoke C.I. |
| <ul style="list-style-type: none"> Learning Centre 2 <ul style="list-style-type: none"> Peter Paputsis Alison MacLachlan | <ul style="list-style-type: none"> A.Y. Jackson S.S. Northview Heights S.S. |
| <ul style="list-style-type: none"> Learning Centre 3 <ul style="list-style-type: none"> Karen Hume Marios Tenentes | <ul style="list-style-type: none"> Woburn CI Sir Wilfrid Laurier |
| <ul style="list-style-type: none"> Learning Centre 4 <ul style="list-style-type: none"> Georgia Gallagher Rob MacKinnon | <ul style="list-style-type: none"> Ursula Franklin Academy Danforth C & Tl |
| <ul style="list-style-type: none"> Alternative Schools <ul style="list-style-type: none"> Grant Fawthrop Denis Lopes | <ul style="list-style-type: none"> Alternative Schools (West) & Year Round Alternative Schools (East) & Year Round |
| <ul style="list-style-type: none"> Caring And Safe Schools <ul style="list-style-type: none"> Rodrigo Fuentes | <ul style="list-style-type: none"> Centrally Assigned Principal LC2 |
| <ul style="list-style-type: none"> School Services – Central <ul style="list-style-type: none"> Ron Felsen | <ul style="list-style-type: none"> Centrally Assigned Principal |
| <ul style="list-style-type: none"> Special Education Department <ul style="list-style-type: none"> Cynthia Zwicker-Reston | <ul style="list-style-type: none"> Centrally Assigned Principal LC3 |
| <ul style="list-style-type: none"> Special Needs Schools <ul style="list-style-type: none"> Colin Dye | <ul style="list-style-type: none"> Bendale BTI |
| <ul style="list-style-type: none"> Junior High Schools <ul style="list-style-type: none"> Heather Lanning | <ul style="list-style-type: none"> Windfields JHS |
| <ul style="list-style-type: none"> Adult/Continuing Education <ul style="list-style-type: none"> Richard Bilkszto | <ul style="list-style-type: none"> City Adult Learning Centre |
| <ul style="list-style-type: none"> Senior Manager <ul style="list-style-type: none"> David Moore | <ul style="list-style-type: none"> Secondary Teaching |
| <ul style="list-style-type: none"> Centrally Assigned Principal <ul style="list-style-type: none"> Alisa Cashore | <ul style="list-style-type: none"> Secondary Teaching |

Feedback on the Staffing Binder process to both the Board and OSSTF TTBU for the staffing process 2017-2018 validated the commitment to keeping Teachers in their home schools or, if they become surplus, finding ways to return them to their home schools, subject, of course, to their seniority and qualifications. The changes to the 2018-2019 staffing process will make the staffing process even more efficient and more effective while helping Teachers obtain placements and timetables that will enhance their success.

THE BOARD AND LEARNING CENTRE OFFICES

Included in this binder are maps showing the four Learning Centres and a listing of the schools in each Learning Centre indicating semester/combined/full year.

TDSB Secondary Staffing - Learning Centre (LC) Directory

Learning Centre 1		Learning Centre 2		Learning Centre 3		Learning Centre 4	
Staffing Officer: Lynda Brewer		Staffing Officer: Sandi Tierney		Staffing Officer: Sandi Tierney		Staffing Officer: Lynda Brewer	
Caring & Safe/Alternative Attendance (ALT)		Caring & Safe/Alternative Attendance (ALT)		Caring & Safe/Alternative Attendance (ALT)		Caring & Safe/Alternative Attendance (ALT)	
☉ Toronto District SS		☉ Toronto District SS		☉ Toronto District SS		☉ Toronto District SS	
Q Burnhamthorpe SS (EDV)	*	AY Jackson SS	*	ASE 1 (ALT)		Alpha II Alternative School (ALT)	
* Central Etobicoke HS	◆	Avondale Alternative (ALT)	◆	Agincourt CI (F)		◆ Bloor CI	
* Etobicoke CI	*	C.W. Jefferys CI	*	Albert Campbell CI		Q CALC (EDV)	
* Forest Hill CI	◆	Dr. Norman Bethune CI	*	Bendale BTI		* Central Technical School	
∞ Frank Oke SS	*	Don Mills CI	*	Birchmount Park CI		* Central Toronto Academy	
∞ George Harvey CI	*	Downsview SS	*	Cedarbrae CI (F)		* City School (ALT)	
* John Polanyi CI	*	Drewry SS	*	David & Mary Thomson CI		Q Contact School (ALT)	
* Kipling CI	◆	Earl Haig SS	*	Delphi (ALT)		◆ Danforth C & TI	
◆ Lawrence Park CI (F)	*	Emery CI	*	Lester B Pearson CI		* East York Alternative (ALT)	
* Leaside HS (F)	Q	Emery Edvance (EDV)	*	Maplewood HS		* East York CI	
* Marc Garneau CI	∞	George S Henry A.	◆	Native Learning Centre - East		* Eastdale CI	
◆ Martingrove CI	*	Georges Vanier SS	*	RH King Academy		◆ Etobicoke School of the Arts	
* North Albion CI	*	L'Amoreaux CI (F)	*	SATEC @ WA Porter CI		Q Etobicoke Year-Round Alternative Centre (ALT)	
◆ North Toronto CI	Q	NE Year - Round Alternative Centre (ALT)	Q	SCAS (EDV)		* Greenwood SS	
◆ Northern SS	*	Newtonbrook SS (F)	Q	SE Year-Round Alternative Centre (ALT)		◆ Harbord CI (F)	
◆ Richview CI (F)	∞	Northview Heights SS	*	Sir Oliver Mowat CI		* Heydon Park SS	
* S.E.E. (ALT)	Q	NW Year-Round Alternative School (Bathurst) (ALT)	*	Sir Wilfrid Laurier CI		◆ Humberside CI (F)	
* Silverthorn CI	*	Parkview Alternative SS (ALT)	*	Sir William Osler HS		* Inglenook CS (ALT)	
* Thistletown CI	◆	Sir John A Macdonald CI	◆	West Hill CI		◆ Jarvis CI	
* West Humber CI	*	Stephen Leacock CI	*	Wexford Collegiate School for the Arts		* Lakeshore CI	
◆ Weston CI	∞	Victoria Park CI	*	Winston Churchill CI		◆ Malvern CI (F)	
* York Humber HS	*	Westview Centennial SS	◆	Woburn CI		* Monarch Park CI	
◆ York Memorial CI	*	Wm. Lyon Mackenzie CI				* Native Learning Centre	
* York Mills CI (F)						◆ Oakwood CI (F)	
Q Yorkdale SS (EDV)						* Oasis Alternative SS (ALT)	
						∞ Parkdale CI	
						◆ Riverdale CI (F)	
						◆ Rosedale Heights SA	
						* Runnymede CI	
<p>* Semestered School</p> <p>F French (Immersion/Extended)</p> <p>ALT Alternative Schools</p> <p>EDV EdVance</p> <p>∞ Combination School</p> <p>☉ Section 23</p> <p>◆ Full Year school</p> <p>Q Quadmester</p> <p>For additional information School Profiles may be accessed on the TDSB website: www.tdsb.on.ca under School/Secondary/Secondary School List</p> <p>A. Please note that you may NOT transfer to an adult program.</p> <p>B. Please consider the timetable format of your selected schools if you are requesting both part time and a transfer.</p>						* SEED Alternative School (ALT)	
						* SOLE (ALT)	
						* Subway Academy I (ALT)	
						* Subway Academy II (ALT)	
						* THESTUDENTSCOOL (ALT)	
						◆ Ursula Franklin Academy	
						* West End Alternative (ALT)	
						* Western Tech-Commercial	

For staffing purposes, the Learning Centre placement of secondary schools/programs is as indicated in this directory.

Alternative Programs

TORONTO DISTRICT SECONDARY SCHOOL PROGRAMS			
Learning Centre 1	Learning Centre 2	Learning Centre 3	Learning Centre 4
Delisle (Merge) Thistletown CI 20 Fordwich Cres. M9W 2T4	Aptus Treatment Centre 111 Anthony Rd M3K 1B7	East Metro Youth Services- LGTTQ Winston Churchill CI 2239 Lawrence Ave. E. M1P 2P7	Central Toronto Youth Services (New Outlook) 65 Wellesley St. E. Suite 300, M4Y 1G7
Delisle George Harvey George Harvey CI 1700 Keele St. M6M 3W5	Griffin Centre (Kenton Sec) Kenton Public School 34 Kenton Drive M2R 2H8	East Metro Youth Services Cedarbrae CI 200 Poplar Rd., Portable 30 M1E 1Z7	Centre for Addiction & Mental Health Services (REACH) 80 Workman Way Beamish Family Wing Entrance M6J 1H4
Griffin Centre (H.Y.T.S.) 17 Fairmeadow Ave. Rm. 202 M2P 1W6		Fernie House 2 Island Road M1C 4B3	Centre for Addiction & Mental Health Services (Clarke) 250 College Street M5T 1R8
Griffin Centre Path and Central Etobicoke (Pilot Alternative Therapeutic Holistic) Central Etobicoke 10 Denfield St. M9R 3H1		Griffin Centre (Maplewood) Maplewood HS 120 Galloway Rd., Rm 101 M1E 1W7	George Hull: Day Program and Clear Directions Western Tech. 160 Glendownynne Rd. M6P 0A5
Griffin Centre (Valta) York Humber HS 100 Emmett Ave., Rm. 204 M6M 2E6		Griffin Centre Sir Wm. Osler HS 1050 Huntingwood Drive M1S 3H5	Sick Kids CCMH Jarvis 440 Jarvis Street M4Y 2H4
Humewood House 40 Humewood Drive M6C 2W4		Kennedy House Youth Serv. Winston Churchill CI 2239 Lawrence Ave. E., Rm104 group 102 M1P 2P7	Sick Kids CCMH CTA Central Toronto Academy 570 Shaw St. M6G 3L6
Jerome D. Diamond 196 Keewatin Avenue M4P 1Z8		Kennedy House Youth Serv. West Hill CI 350 Morningside Ave., Rm 128 M1E3G3	Hospital for Sick Children (Eating Disorder–Day, Medical, Substance Abuse) 555 University Ave. M5G 1X8
TRE-ADD (Rexdale) Rexdale Learning Centre 30 Barrhead Cres. M9W 3Z7		Rosalie Hall 3020 Lawrence Avenue East M1P 2T7	Jessie's and June Callwood Centre for Women and Families c/o Nelson Mandela PS 205 Parliament St. M5A 2Z4
Sunnybrook Sciences (Fresh Start) 2075 Bayview Ave. M4N 3M5		Rouge Valley Centenary - Shoniker -Day Program 2877A Ellesmere Rd., 8th FL. M1E 4B9	Massey Centre for Women 1102 Broadview Avenue M4K 2S5
		Springboard (Attendance) 2568 Lawrence Ave. East M1P 2R7	Springboard (Jones) Jones Avenue Adult Centre 540 Jones Ave M4J 3G9
		Turning Point – Wexford Wexford Collegiate SA 1176 Pharmacy Ave., Rm 225 M1R 2H7	Springboard - Terry Fox House Jones Avenue Adult Centre 540 Jones Ave M4J 3G9
			Youthdale Central Toronto Academy 570 Shaw St., Room 318 M6G 3L6
			Youthdale Crisis 227 Victoria St. M5B 1T8
			Youthdale-Covenant House 21 McGill Street M5B 1H3
			Egale Youth Outreach 185 Carlton St Toronto, ON M5A 2K7
			Turning Point Everett 67 Everett Cres. Toronto, ON M4C 4P4

Note: Program names and locations are as known at the time of publication of the Staffing Binder.

Alternative Programs

CARING AND SAFE SCHOOLS – SUSPENSION/EXPULSION PROGRAMS			
Learning Centre 1	Learning Centre 2	Learning Centre 3	Learning Centre 4
*Barrhead Barrhead Cr. Learning Centre 30 Barrhead Cres. M9W 3Z7	*Pharmacy 1641 Pharmacy Ave. M1R 2L2	*Midland 720 Midland Ave. M1K 4C9	*CSS Jones Avenue Suspension & Expulsion Program Jones Avenue Adult Centre 540 Jones Ave. M4J 3G9
CARING AND SAFE SCHOOLS – ASSESSMENT AND SUPPORT PROGRAMS			
Learning Centre 1	Learning Centre 2	Learning Centre 3	Learning Centre 4
	* Arrow Road A&S 995 Arrow Road M9M 2Z5	*Operation Springboard 2568 Lawrence Ave. E. M1P 2R7 *East Metro Youth Services 1200 Markham Road M1H 3C3	*Jones Avenue Jones Av. Adult Centre 540 Jones Av. M4J 3G9
ALTERNATIVE ATTENDANCE & SAL PROGRAMS			
Learning Centre 1	Learning Centre 2	Learning Centre 3	Learning Centre 4
*Barrhead 30 Barrhead Cres. M9W 3Z7 (Barrhead Cr. Learning Centre) *Alt Att Program @ Flemington 10 Flemington Rd M6A 2N4 (Flemington PS) *WRAP 30 Barrhead Cr. M9W 3Z7 Barrhead Cr. Learning Centre *PASS 17 Fairmeadow Ave. M2P 1W6	*ACCESS 1641 Pharmacy Ave. M1R 2L2	*CAP – HEATHER 80 Slan Ave. M1G 3B5 (Heather Heights PS)	*Alt Att Program @ DA Morrison 271 Gledhill Av. M4C 4L2 (DA Morrison MS) *ALT ATT Program @ Fairbank Memorial 555 Harvie Ave. (Fairbank Memorial CS) M6E 4M2 *SALC 160 Silverhill Dr. M9B 3W7 (Cloverdale PS)
CONTINUOUS INTAKE CO-OP PROGRAMS (CIC)			
Learning Centre 1	Learning Centre 2	Learning Centre 3	Learning Centre 4
*CIC - Thistletown 20 Fordwich Cres. M9W 2T4 (Thistletown CI)	*CIC – East 3000 Don Mills Rd. M2J 3B6 (Georges Vanier SS)	*CIC – Thomson 2740 Lawrence Ave. E. M1P 2S7 (D&M Thomson CI)	*CIC – Central Toronto Academy 570 Shaw St. M6G 3L6 (Central Toronto Academy) *CIC – Eastdale 701 Gerrard St. E. M4M 1Y4 (Eastdale CI)
* semestered site			

Note: Program names and locations are as known at the time of publication of the Staffing Binder.