

OSSTF District 12 Toronto

Rules of Order

1. The Procedures in preparing the Council Agenda must be followed.
2. The appropriate form must be used to submit motions.
3. There shall be a sixty second time limit for questions (no preamble).
4. Each person shall be recognized by, and address, the Chair in the order determined by these procedures and when standing at a microphone with one coloured card.
5. Members must go to the end of the line to ask additional or supplemental questions.

Procedures for Debate

1. The Chair shall begin the meeting at the time scheduled for Call to Order.
2. The meeting will continue until Adjournment.
3. Each speaker shall have a ninety second time limit.
4. Order of Debate:
 - a. The mover of the resolution shall be heard first using a white card, and may also choose to close debate.
 - b. Members shall alternate between WHITE (pro), BLUE (con), and YELLOW cards.
 - c. Changing cards while in line to speak may change the order of speakers.
 - d. A red card interrupts debate upon recognition by the Chair.
5. If there are Members at the microphones and at least four debaters have been heard, the Chair shall judge the debate as exhausted whenever the remaining Members on the speakers' list are all PRO or all CON.
6. The **Yellow Card** shall be used for Subsidiary Motions (i.e. amendments), and specific Incidental Motions (Division of a Question).
7. Privileged Motions and OTHER Incidental Motions may only be made through the use of the **Red Card** (STOPPAGE) and may interrupt debate upon recognition by the Chair.
8. Amendments must be submitted to the Steering desk in writing prior to debate of the amendment.

9. Past Practice shall be the authority for all procedures not addressed by the above procedures.
10. The Provincial OSSTF Rules of Order shall be the authority for all procedures not addressed by the above procedures.
11. Robert's Rules of Order Newly Revised (current version) shall be the authority for all procedures not addressed by the above procedures.

Adopted: October 17, 2019