



Safe and Caring Schools Incident Reporting Form – Part I

School Name	Report No:	
Name of Students (if known)		
Location of Incident	A location in the school or on school property <input type="radio"/>	At a school related activity (specify) <input type="radio"/>
	On a school bus (specify route number) <input type="radio"/>	Other (specify) <input type="radio"/>
Date and Time		

Suspension a Principal shall consider (Education Act, Part XIII, Section 306(1)) (check all that apply)

- Uttering a threat to inflict serious bodily harm on another person*
- Possessing alcohol, illegal drugs or, unless the pupil is a medical cannabis user, cannabis*
- Being under the influence of alcohol, illegal drugs or, unless the pupil is a medical cannabis user, cannabis*
- Swearing at a teacher or at another person in a position of authority*
- Committing an act of vandalism that causes extensive damage to school property at the pupil’s school or to property located on the premises of the pupil’s school*
- Bullying*

*Any activity listed in section 306(1) motivated by hate, bias or prejudice based on the prohibited grounds of the OHRC and gender identity and expression will be suspended under section 310(1) of the Education Act.

Suspension a Principal shall consider (Education Act, Part XIII, Section 306(1)7) (check all that apply)

- Willful destruction of school property; vandalism causing damage to school or Board property or property located on school or Board premises*
- Use of profane or improper language*
- Use of tobacco*
- Theft*
- Aid or incite harmful behaviour*
- Physical assault*
- Being under the influence of illegal drugs*
- Fighting*
- Possession or misuse of a harmful substance*
- Extortion*
- Inappropriate use of electronic communications or media devices*
- An act considered by the principal to be a breach of the Board’s or school code of conduct*
- Immunization

*Any activity listed in section 306(1) motivated by hate, bias or prejudice based on the prohibited grounds of the OHRC and gender identity and expression will be suspended under section 310(1) of the Education Act.

Suspension pending possible expulsions (Education Act, Part XIII, Section 310(1) (check all that apply)

- Possessing a weapon, including a firearm
- Using a weapon to cause or to threaten bodily harm to another person
- Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner
- Committing sexual assault (refer to TDSB procedure PR 608)
- Trafficking in weapons or in illegal drugs
- Committing robbery
- Giving alcohol or cannabis to a minor
- Bullying if,
 - the pupil has previously been suspended for engaging in bullying and,
 - The pupil’s continuing presence in the school creates an un-acceptable risk to the safety of another person
- Any activity listed in section 306(1) motivated by bias, prejudice or hate based on race, national or ethnic origin, language, colour, religion, sex, age, mental or physical disability, sexual orientation, gender identity, gender expression, or any other similar factor

Suspension pending possible expulsions (Education Act, Part XIII, Section 310(1)8 (check all that apply)

- Possession of an explosive substance
- Sexual harassment
- Hate motivated occurrences
- Distribution of hate material
- Racial harassment
- An act considered by the Principal to be a series breach of the Board’s or school’s code of conduct; please specify the breach (30 characters)
- Trafficking in cannabis

Report Submitted by:	Signature:
Role in School Community:	Date:
Contact Information Location:	Telephone:

For Principal’s Use Only: Is the incident a violent incident as defined by PPM 120: Yes No

Information is collected is under the authority Part XIII of the Education Act in accordance with the Municipal Freedom of Information and Protection of Privacy Act, and shall be used for the purpose of student discipline. Questions about information collected on this form shall be directed to the school principal.