

## Drinking Water Guideline

### Health and Safety Guideline

### GU.FAC.211

### Version 1.0

### For Caretakers and Team Leaders

Authorized by FS  
Leadership Team:  
February 28, 2018

As of July 1<sup>st</sup> 2017, Ontario Regulation 243/07, Schools, Private Schools and Child Care Centres, under the Safe Drinking Water Act has been amended. This regulation requires the sampling and flushing for lead in drinking water. These amendments require TDSB to sample all drinking water sources according to the following schedule:

- **for schools Grade 3 and under:**
  - the first 1/3 of all drinking water sources completed by October 31, 2017
  - the second 1/3 to be completed by October 31, 2018
  - the remaining 1/3 by October 31, 2019
- **all remaining schools** must be completed by October 31, 2021

### Documentation

Results will be distributed to the Head Caretaker, through the Team Leader. All lead sampling results for a school are to be kept in the **Flushing and Sampling for Lead in Drinking Water Systems** binder in the Head Caretakers office. A complete sampling schedule and floor plans identifying each designated drinking water fixture are to be kept in this binder.

### Designated Drinking Water Sources:

- drinking fountains and bottle filling stations
- taps in kitchens, food prep areas and staff rooms
- taps in child care areas

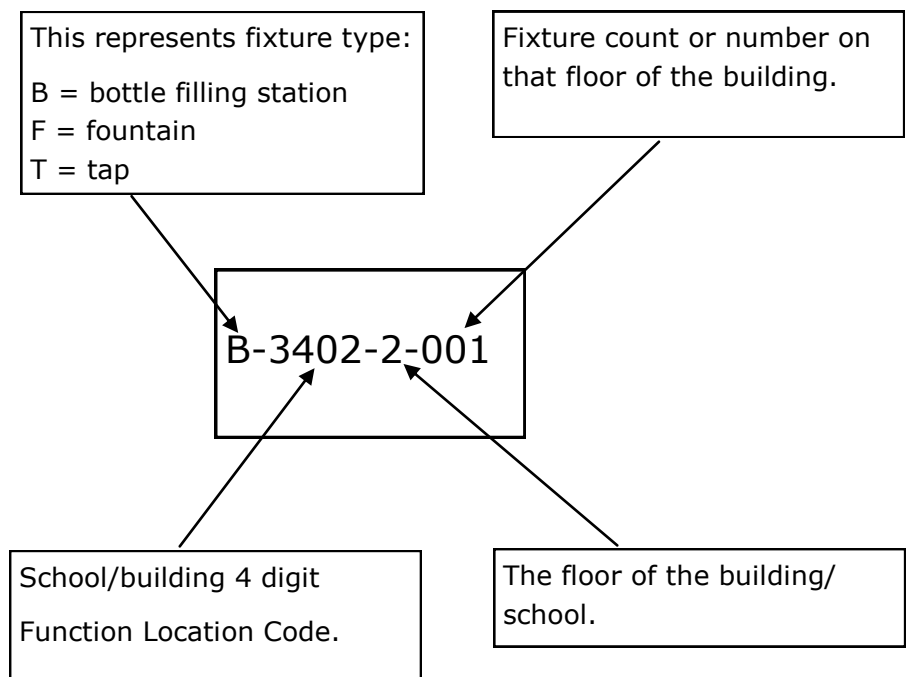
If situations occur that are not covered in these procedures, or if you have any questions or require clarification, please call your Team Leader or Supervisor immediately.

**Non Designated Drinking Water sources:**

- washroom fixtures
- taps in classrooms, labs and shops
- taps in storage rooms, service rooms and office areas not used as kitchens/kitchenettes
- taps designated as hand wash only

**Designated Drinking Water Fixture Numbers:**

Each designated drinking water fixture has been assigned a unique reference number and must be sampled by the end of 2021.



### **Responsibilities**

- OH&S will coordinate the fixture sampling with the Team Leader. Facility Services will collect the fixture samples as required each year.
- When notified of an adverse result in the water sampling, the Assistant OH&S Officer will work with the Regulatory Agencies to determine the corrective action and advise the FTL and Head Caretaker. All documentation (on exceedances) and sampling results must be filed under Tab 6 of the binder. Flushing records must be maintained under Tab 3.
- Principal will be advised of adverse results that impacts the function of the building. In consultation with OH&S, they will determine if the information will be shared with the parent community.
- Head Caretakers must post 'hand washing only' signs at classroom taps.

### **Access to Results**

- Sampling results kept in the '**Flushing and Sampling for Lead in Drinking Water Systems**' binder must be made available upon request by any member of the public during school hours.
- Sampling results specific to the child care area may also be found with the child care operator on site.

### **Related Documents**

- GU.FAC.181 Flushing of Water Lines
- Flushing Log Template